



Trinidad and Tobago Football Federation

CONSTITUTION

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Trinidad and Tobago Football Federation

(Incorporated by the Act of Parliament No 17 of 1982)
Founded in 1908

CONSTITUTION

Interpretation Clause

In interpreting this Constitution and its Articles, the words:

1. AGM means Annual General Meeting.
2. ASSOCIATION means any organisation, whether incorporated or not, comprising of clubs and other properly constituted bodies, engaged in the administration, organisation, development and promotion of Association Football within a defined geographical area.
3. FEDERATION FOOTBALL means the game of football played in accordance with the Laws of the Game as defined by the International Football Association Board.
4. CFU means Caribbean Football Union.]
5. CLUB means any organisation or group whether incorporated or not, engaged in the playing of Association Football and whose constitution and rules are not inconsistent with the constitution and rules of the Trinidad and Tobago Football Federation.
6. CONCACAF means Confederation Norte Centro Americana y del Caribe de Futbol.
7. FIFA means Federation Internationale de Football Association.
8. PROPERLY CONSTITUTED BODIES mean any organisation, whether incorporated or not, engaged in the playing, promotion or administration of Association Football.
9. T&TOC means the Trinidad & Tobago Olympic Committee.

1 TITLE **Article I**

The Federation shall be called the Trinidad and Tobago Football Federation (hereinafter referred to as the Federation).

The Federation shall be affiliated to FIFA, CONCACAF, CFU, T&TOC and other such bodies as the Federation may from time to time determine.

The Federation has been incorporated by the Trinidad and Tobago Football Association (Incorporation) Act 1982. (Article 17 of 1982).

2 OBJECTS

Article II

The Objects of the Federation are:

- a. to regulate and control the conduct of Federation Football in the Republic of Trinidad and Tobago;
- b. to take all steps it may deem necessary in order to prevent the infringement of its Constitution as well as of the Regulations of FIFA and further to prevent the introduction of irregular methods or practices in the sport as well as the abuses these practices may bring about;
- c. To prohibit and make sure there is no area of political, religious or racial discrimination, among its members;
- d. To foster and promote Federation Football in every way it deems fit;
- e. to widen the scope of Federation Football;
- f. to settle any differences which may arise between and among members and between members and the Federation.

3. MEMBERSHIP

Article III

3.1 The Federation shall consist of such affiliated Regional Associations and Properly Constituted Bodies involved in the playing and/or administration or promotion of Federation Football and being otherwise qualified according to the Laws of the Game as defined by the FIFA Board. Member Associations may admit to membership clubs and other Properly Constituted Bodies within their area and provide for the proper management and control of such clubs and Properly Constituted Bodies.

3.2 Membership may comprise:

- i. Full Membership
 - a. Regional Associations
 - b. Properly Constituted Bodies
- ii. Associate Membership
- iii. Honorary Membership

4. FULL MEMBERSHIP

Article IV

4.1 (a) Full membership will be given to the existing Regional Associations of North, East, Central, South, Eastern Counties, and Tobago and such other Regional Associations as the General Council may determine from time to time.

Regional Associations affiliated to the Federation shall consist of properly constituted clubs or other properly constituted bodies organised or set up for the playing or administration of Federation Football according to the Laws of the Game and Rules and Regulations of the Federation. The rules of all affiliated Regional Associations and Properly Constituted Bodies shall be consistent with the Rules and Regulations of the Federation.

Each Regional Association shall service a defined geographical area and shall neither extend nor alter such area without having obtained the consent of the General Council.

4.1 (b) Full Membership, shall also be given to the following Properly Constituted Bodies as well as other properly constituted bodies approved by the General Council from time to time.

- i. Trinidad & Tobago Football Referees' Association
- ii. The Professional Football League of Trinidad & Tobago
- iii. Secondary Schools' Football League
- iv. Trinidad & Tobago Football Coaches Association
- v. National Association for Youth Football
- vi. Trinidad & Tobago Women's Football Association
- vii. National Primary Schools Football League

All Properly Constituted Bodies affiliated to the Federation shall consist of groups being involved in a definite aspect of the game of football at the national level.

4.1 © A Full Member is affiliated on the following conditions:

- a. that it submits itself to the Constitution, Statutes, Regulations and decisions of FIFA, CONCACAF, CFU and the Federation
- b. that it submits to the General Secretary an up-to-date copy of its Constitution and thereafter gives immediate notification of any change or changes to the said Constitution; and
- c. that it pays:
 - i. An affiliation fee as may be determined by the General Council from time to time;
 - ii. Annual subscription fee of such amounts as the General Council may determine from time to time;
- iii. The fees for the FA Competition, 50% of the registration fees of all players registered with it, except those players in a competition specifically run by the Football Federation, in which case the registration fees shall be 100%.

4.2 The Annual Subscription must be paid on or before the last day of February of each year. However, the Executive Committee, upon reasonable explanation being given by any full member for its failure to pay its subscription by the date specified, may in its discretion extend the time to permit payment of the said subscription by the member. New members shall pay their initial annual subscription within seven (7) days of admission to membership.

4.3 A full Member must submit annually to the General Secretary within six (6) weeks of its Annual General Meeting:

- a. Report of its Annual General Meeting
- b. a copy of its Annual Audited Financial Statement and Balance Sheet
- c. a list of its Officers
- d. a list of its Managerial/Technical staff
- e. its official address or the name and address of the person responsible for conducting business on its behalf
- f. A list of its Membership

4.4 Notwithstanding the above, full membership is subject to review by the General Council from time to time

4.5 The Executive Committee of the Association is empowered to grant provisional membership, which shall be submitted to the next meeting of the General Council for ratification.

5. ASSOCIATE MEMBERSHIP

Article V

5.1 Associate Membership may be of three types:

- a. Single Club or Group
- b. League or Association of Clubs/Groups
- c. Professional Grouping

5.2 Associate Membership may be granted to a club or other properly constituted body on application by its authorized representatives to the General Council on the following conditions:

- a. that it subjects itself to the Constitution, Statutes, Regulations and decisions of FIFA, CONCACAF, CFU and the Federation;
- b. that it submits to the General Secretary an up-to-date copy of its Constitution and thereafter gives immediate notification of any change or changes to the said Constitution; and
- c. that it pays:
 - i. an affiliation fee as may be determined by the Executive Committee from time to time;

- ii. an annual subscription fee of such amounts as the Executive Committee may determine from time to time; and
- iii. fees for competitions, registration of players, coaches, and managers, as the Executive Committee may determine from time to time

5.3 The Annual Subscription must be paid on or before the last day of February of each year. However, the Executive Committee, upon reasonable explanation being given by an Associate Member for its failure to pay its subscription by the date specified, may in its discretion, extend the time to permit payment of the said subscription by the member. New members shall pay the initial Annual Subscription within seven (7) days of admission to membership.

5.4 An Associate Member must submit annually to the General Secretary, within six (6) weeks of its Annual General Meeting:

- a. a Report of its Annual General Meeting
- b. a copy of its Annual Audited Financial Statement and Balance Sheet (pertaining to football activities)
- c. a list of officers
- d. a list of its members
- e. a list of its managerial/technical staff
- f. its official address or the name and address of the person responsible for conducting business on its behalf

5.5 An Associate Member may be represented at meetings of the General Council but without voting rights.

5.6 An Associate Member may undertake foreign tours and/or host teams of the Federation, or teams of an Association outside the Republic of Trinidad and Tobago only with the prior approval of the Federation.

5.7 The Federation is free to invite players, coaches, managers and officers of an Associate Member for national duty at any level.

5.8 Provision must be made in the Constitution of the Associate Member permitting appeals by its members to the Federation against decisions of the Associate Member. There shall be no appeal against the decision of the Federation.

6. HONORARY MEMBERSHIP

Article VI

6.1 Honorary Members may be elected at Annual General Meetings by a majority vote of members present and eligible to vote. Such Honorary Members shall be persons who have made outstanding contributions to the welfare of football generally, and to the Federation in particular.

6.2 Honorary Members may attend and participate in meetings of the Federation but cannot vote at such meetings or hold office in the Federation.

7. RESPONSIBILITY OF MEMBERSHIP

Article VII

7.1 Each Member must ensure that its representative(s) appointed to attend meetings of the Federation exercise this function faithfully and such representative(s) must duly report to the member the decisions taken by or at these meetings.

7.2 Where a member is an un-incorporated body, no person associated with that member shall have any right to or in the funds or any other property whatsoever of the Federation or any claim whatsoever against the Federation, its Committees, Officers or Members by mere virtue of his/her membership in the member or the member's membership in the Federation save such as may expressly be granted to such a member, coach, trustee, officer, or other person by a resolution duly passed at a General Meeting of such member.

7.3 Where the subscription or any other payment or fee due or payable to the Federation from any member is in arrears, such member shall cease to enjoy the rights and privileges of membership and shall have no right to or in the funds or other property of the Federation or be entitled to bring any claim or action against the Federation, its Committees, Officers, or Members with respect to any matter arising out of or in any way connected with such membership, or the rights or privileges ensuing there from until such arrears are fully paid up.

8. APPLICATION FOR MEMBERSHIP

Article VIII

The Executive Committee shall examine all applications for membership and make recommendations to the General Council regarding the acceptance, deferment or rejection of any application. Any candidate whose application has been rejected shall not be eligible to re-apply until the expiration of twelve months from the date of such application.

9. ORGANISATION

Article IX

9.1 The business of the Federation shall be directed and administered by the following:

- a. The Federation in General Meeting
- b. A General Council
- c. An Executive Committee

10. GENERAL MEETINGS

Article X

10.1 The General Meeting shall be the legislative body of the Federation and as such the supreme authority.

10.2 The Annual General Meeting (AGM) of the Federation shall be held in the month of September in each year. If it is not possible to hold a meeting in September, the date of the meeting shall be fixed by the General Council to a date not later than the 30th November, of the said year.

10.3 The General Secretary shall give at least twenty-one (21) clear days notice in writing to all Officers, Members of the General Council and other Members informing them of the date, time and venue of such meeting. He/she shall at the same time provide such persons and members with a printed abstract of the Minutes of the last Annual General Meeting, the General Council's Annual Report, the Audited Financial

Statement and Balance Sheet, the Agenda specifying the business to be transacted at the meeting and a list showing:

- a. the officers
- b. the Members of the General Council
- c. all categories of Members of the Federation

10.4 Nominations for office must reach the General Secretary fourteen (14) days before the date of the Annual General Meeting at which officers are to be elected. These must be made known to the Officers, Members of the General Council and Members affiliated to the Federation at least seven (7) days before the date of the AGM at which officers are to be elected.

10.5 If no nominations are received by the stipulated date for any office or if a person nominated for an office declines and there are no other nominations, the meeting can decide by a simple majority vote to accept nominations at the meeting.

10.6 All nominations must have a proposer and seconder

10.7 Only full members of the Federation are entitled to make nominations

10.8 The Agenda of the Annual General Meeting shall be as follows:

- a. Roll Call
- b. Confirmation of Minutes
- c. Business Arising from the Minutes
- d. Presentation of the General Council's Report
- e. Presentation of the Financial Statement and Audited Balance Sheet for the year just ended
- f. Election of Officers (as necessary)
- g. Any Other Business of which due notice has been given

10.9 Notice of any motion or resolution to be moved at the Annual General Meeting must be submitted to the General Secretary on or before the 1st day of August in each year.

10.10 The AGM may, in emergencies, deal with matters submitted after the above closing date provided an absolute majority of the full membership of the Federation, which have not forfeited their right to vote for any reason at the time of the AGM, is present and a majority of 3/4ths of the votes recorded thus decides.

10.11 An Extraordinary General Meeting may be called by the General Council whenever it deems fit, or upon a special requisition made in writing by at least thirty-three and one-third percent (33 1/3%) of the full membership, who must submit copies of the Minutes of the Meetings which were held by each member when such a decision was taken and whose requisition must state specifically the business to be transacted at the meeting called for. Such a meeting must be convened within fourteen (14) days of receipt of the said requisition. No business other than that specifically placed on the Agenda shall be discussed or debated at the meeting.

10.12 The quorum for General Meetings shall be twenty-five per cent (25%) of the total of full membership entitled to vote and shall comprise representatives from not less than three (3) full members and at least two (2) officers.

10.13 If a quorum is not present half of an hour after the time appointed for a meeting, the meetings shall be adjourned to the same time and day of the following week at the same place, and if at the adjourned meeting a quorum is not present half an hour after the time appointed, the members present shall form a quorum. The same principle shall apply to General Council Meetings.

11. COMPOSITION OF GENERAL MEETINGS

Article XI

11.1 Those eligible to attend include:

- a. the Members of the General Council
- b. two (2) delegates from each Full Member of the Federation
- c. one (1) additional delegate from each Properly Constituted Body as defined in 4.1(b)
- d. one (1) additional delegate from each Associate Member of the Federation
- e. Honorary Members; and
- f. Such observers as may be agreed by the Executive Committee

11.2 The names of the delegates from each Full Member must be sent in writing to the General Secretary before the General Meeting.

11.3 No delegate shall be allowed to represent more than one (1) member.

12. VOTING AT GENERAL MEETINGS

Article XII

12.1 Subject to the provisions of Article 12.2 the persons entitled to vote are:

- a. the Members of the General Council
- b. the delegates referred to 11.1 (b) and (c)

In the event of a tie, if the person presiding is a person entitled to vote he shall have an original and a casting vote. If he is not entitled to vote another vote will be taken.

12.2 The persons entitled to vote upon the election of officers of the Federation shall be:

- a. the delegates from each full Member Association
- b. two delegates from each Properly Constituted Body with full membership in the Federation

In the event of a tie another vote will be taken.

12.3 Voting on all matters shall be by show of hands or roll call.

12.4 Voting by letter or proxy is not allowed.

12.5 Voting upon the election of officers shall be presided over by a Returning Officer appointed by the Chairman whereupon all offices shall be declared and be deemed to have become vacant.

13. OFFICERS OF THE FEDERATION

Article XIII

13.1 The elected Officers of the Federation shall be:

- a. President
- b. three Vice Presidents

13.2 The above-named officers shall be elected every four (4) years at the General Meeting and shall be installed at the first meeting of the General Council after the General Meeting at which the election of officers took place. A firm of qualified accountants or two (2) individuals who hold no office in the Federation shall also be appointed auditors at the same meeting. All outgoing officers and auditors shall be eligible for re-election and/or re-appointment.

13.3 The General Secretary shall be appointed by the Executive Committee on the recommendation of the President.

13.4 The Assistant Secretaries shall be appointed by the Executive Committee on the recommendation of the General Secretary.

14. DUTIES AND RESPONSIBILITIES OF OFFICERS

Article XIV

14.1 The President

- a. The President is the Chief Co-ordinating Officer of the Federation.
- b. The President shall preside at all General Meetings, General Council Meetings, and Executive Committee Meetings of the Federation. In the absence of the President, the senior Vice President present shall preside at the above mentioned meetings. In the absence of the President and the Three Vice-Presidents, a Chairman shall be elected from among the persons present and entitled to vote at the meeting.

14.2 The Vice Presidents

- a. The Vice Presidents shall be responsible for:
 - i. Technical Matters and Development
 - ii. Funding and Finance
 - iii. Competitions and Tournaments
- b. At the first Executive Meeting after the Annual General Meeting, the President shall assign to each Vice President a specific area of responsibility.

14.3 The General Secretary:

- a. The General Secretary is the Chief Administrative Officer of the Federation;

- b. The General Secretary shall keep such books as the General Council may direct. In one of these books he/she shall record the business transacted at all General, General Council and Executive Committee meetings of the Federation;
- c. The General Secretary shall keep such books of account as the General Council may direct and shall record therein all financial transactions entered into by him/her. He/she shall demand and issue receipts for monies paid and received by him/her in the name of the Federation. The books shall be open for inspection by any full member of the Federation after giving forty-eight (48) hours notice of such a request.
- d. The General Secretary shall prepare and present to the General Meeting in April of each year a Statement of Account and a Balance Sheet of the Federation's business to the end of the financial year last ended. Such Account and Balance Sheet shall be examined and certified by the Auditors as herein provided;
- e. The General Secretary shall also conduct the correspondence of the Federation;
- f. The General Secretary shall act as a link between the General Council, the Executive Committee and all Committees. He/she shall be responsible to the Executive Committee for the administration and the work of the staff of the secretariat.
- g. The General Secretary, shall recommend to the Executive Committee, persons to be appointed to the staff of the secretariat.
- h. The General Secretary shall prepare and present to the General Council, each quarter a statement of income and expenditure.

14.4 The Assistant Secretary Administration:

- a. The Assistant Secretary Administration shall keep such books as are entrusted to him/her by the General Secretary for recording the minutes of all meetings;
- b. The Assistant Secretary Administration shall generally assist the General Secretary, but shall be specifically responsible for the registration of players and related matters;
- c. The Assistant Secretary Administration shall generally do such things as are requested of him/her by the General Secretary from time to time.

14.5 The Assistant Secretary Operations:

- a. The Assistant Secretary Operations shall be responsible for and shall keep an inventory of the equipment, fixtures and facilities of the Federation;
- b. The Assistant Secretary Operations shall do such things as are requested of him/her by the General Secretary from time to time.

14.6 The Auditors:

The Auditors shall audit the accounts of the Federation whenever the General Council

may so direct, but will do so at least once annually in respect of the year ended December 31st last. This annual audit shall be ready for presentation to the Annual General Meeting and in time to allow compliance with Article X paragraph 10:3.

15. THE GENERAL COUNCIL
Article XV

15.1 The General Council shall comprise the Officers of the Federation, seven (7) representatives from each Regional Association and two (2) Members from each of the Properly Constituted Bodies given Full Membership of the Federation under Article 4:1b;

All the Regional Associations' delegates, shall be elected to the General Council by the respective Regional Associations and Properly Constituted Bodies every two (2) years. Honorary Members may attend meetings of the General Council but without the vote.

15.2 The quorum for General Council Meetings shall be twenty-five percent of the membership of the Council but must include representatives from not less than two (2) Full Members and at least two (2) Officers.

15.3 The General Council shall meet at least once per quarter on the last Thursday of the particular month. However, when this day is found to be inconvenient the Executive Committee shall decide on an alternative day.

15.4 The General Council at its first meeting after the Annual General Meeting at which elections of officers are held shall elect five (5) members from among their number who together with the officers and two (2) other persons appointed by the officers shall comprise the Executive Committee. The other two (2) persons appointed by the officers shall not be entitled to vote in General Council Meetings. At that meeting the members of the Standing Committees shall be appointed.

15.5 If an Officer or a Member of the General Council is absent from (3) consecutive meetings of the General Council without excuse acceptable to the Council, he/she shall automatically forfeit his/her position and the Council or the member as the case may be, shall elect another person to serve the remainder of the term.

15.6 The General Council shall temporarily fill any vacancy that occurs among the Officers until the next AGM at the latest when elections shall be held for the remainder of the term of office. The General Council shall appoint, from time to time, such other committees as it considers necessary and in the interest of the performance of the functions of the Federation.

15.7 The General Council may delegate any of its powers to any committee or sub-committee and may make such regulations for the management of the Federation and assign and give control of its competitions as from time to time may be necessary provided always that these be not in conflict with any of these rules.

15.8 The General Secretary shall give seven (7) clear days notice in writing to all members of the General Council of the date, time and venue, of the meetings of the General Council. He/she shall send with this notice the Agenda and Minutes of the last meeting of the General Council.

15.9 All decisions of the General Council shall be binding on all members of the Federation and shall so remain unless and until such decisions are rescinded or varied at a subsequent meeting by a three-fourths majority vote of the members of the General Council present and voting or by a simple majority of members present and entitled to vote at a General Meeting.

15.10 The General Council is empowered from time to time to determine the geographical boundaries and/or the spatial area of each Full Member as referred to in 4:1(a).

16. THE EXECUTIVE COMMITTEE

Article XVI

16.1 The Executive Committee shall comprise the Officers of the Federation, five (5) members elected by the General Council from among their number and two (2) persons appointed by the Officers of the Federation. The five (5) members shall be elected at the First General Council Meeting after the Annual General Meeting at which elections are held.

16.2 Thirty-three and one-third per cent (33 1/3%) of the membership shall form a quorum at meetings of the Executive Committee provided that at least two (2) are officers.

16.3 If an officer or other member of the Executive Committee is absent from three (3) consecutive meetings of the Executive Committee without excuse acceptable to the Executive Committee, he/she shall automatically forfeit his/her position and the General Council shall elect another person to serve the remainder of the term.

16.4 The Executive Committee shall be responsible for:

- a. the day-to-day activities of the Federation;
- b. presenting reports of its activities to the regular quarterly meetings of the General Council;
- c. determining such terms and conditions under which fixtures are arranged by the Competitions and Tournaments Committee or by other such committees as are appointed by the General Council;
- d. the budgeting, sourcing and disbursement of finance for the Federation;
- e. the appointment of sub-committees as it may deem necessary;
- f. the appointment of all paid staff;
- g. the appointment of a Technical Director, the National Coach and Assistant Coaches, the Managers of Teams and the Assistant Managers and such other officials that it may deem necessary for the efficient and effective management of each National Team. The persons so appointed shall hold office at the pleasure of the General Council;
- h. the appointment of a Public Relations Committee of not more than three (3) persons which Committee must include the President and General Secretary.

16.5 The Executive Committee shall be the executive body of the Federation. It shall be empowered to take decisions on all matters, which are not exclusive to the General Meetings and/or the General Council with the exception of matters referred by the Constitution to other judicial bodies.

16:6 The Executive Committee shall, in principle, meet at least once per month.

16.7 At the request of fifty percent (50%) of its membership the President must convene Extra Ordinary Meeting of the Executive Committee.

16.8 The Executive Committee shall appoint delegates to:

- a. FIFA
- b. CONCACAF
- c. CFU
- d. T&TOC
- e. Any other organization

16.9 Notwithstanding any other provisions of these rules to the contrary, the Executive Committee shall if it appears necessary, appoint any individual, committee of individuals, Corporation or other Association (whether incorporated or not) to perform any of the functions of the Federation or any Standing Committee as the Executive Committee shall deem fit.

17. EMERGENCY COMMITTEE

Article XVII

17.1 An Emergency Committee of five (5) members shall be appointed by the Executive Committee from among its members to deal with all matters requiring immediate decisions between meetings of the Executive Committee. The Committee shall include the President and the General Secretary.

17.2 The business of the Emergency Committee shall be conducted normally at specially convened meetings. However, if in exceptional circumstances the Committee is unable to convene a meeting, a decision may be reached by means of written or telephone communication, in which case the other members of the Executive Committee shall be notified immediately, of the decision taken.

17.3 All decisions taken by the Emergency Committee shall be implemented immediately and ratified by the Executive Committee.

17.4 If the President is unable to attend a meeting of the Emergency Committee, a Vice President shall deputise. The President shall have the authority to appoint a substitute if one of the members of the Committee is not available or if the member is involved in the matter under consideration.

18. STANDING COMMITTEES

Article XVIII

18.1 Standing Committees shall be:

- | | |
|-------------------------------|---------------------|
| a. Disciplinary | g. Finance |
| b. Appeals | h. Selection |
| c. Sports Medicine | i. Public Relations |
| d. Referees | j. Youth |
| e. Technical & Development | k. Women |
| f. Competitions & Tournaments | l. Players' Status |
| | m. Safety Committee |

18.2 The Chairman and Members of each Standing Committee shall be appointed for a term of office of one (1) year.

18.3 Each Chairman shall represent his Committee, see that its business is properly conducted, fix the date of the meetings in conjunction with the General Secretary and report to the Executive Committee on its work.

18.4 Each Committee may, after consultation with the General Secretary, appoint such Sub-Committees and ad hoc Committees for emergency cases as necessary.

18.5 The President and General Secretary are ex-officio members of all Standing Committees except the Disciplinary and Appeals Committees, and they may delegate their responsibilities to a Vice President or an Assistant Secretary as the case may be.

19. THE DISCIPLINARY COMMITTEE

Article XIX

19.1 The Disciplinary Committee shall consist of a Vice-President as Chairman, a Deputy Chairman and three (3) other persons.

19.2 The operations of the Disciplinary Committee shall be governed by the Rules of Procedure as prescribed in Appendix A of these rules.

19.3 Its duties shall be:

- a. to deal with all disciplinary cases or incidents brought to its attention
- b. to deal with infringements of FIFA instructions and regulations at matches and competitions of the Federation;
- c. to deal with appeals on disciplinary matters determined by the affiliates; and
- d. to take appropriate disciplinary action in accordance with the list of disciplinary measures against affiliates, clubs, officials, members, coaches, players or officials of the Federation, who act in contravention of the Rules and Regulations of the Federation or in a manner which may be considered likely to bring the Federation into disrepute.

19.4 Should a member of the Disciplinary Committee be directly concerned in any matter before the Committee he/she shall not sit on the Committee during the hearing of the matter and a substitute will be appointed in his/her place by the President of the Federation.

19.5 The decisions of the Disciplinary Committee shall be final, subject only to appeal to the Appeals Committee within forty-eight (48) hours of being notified of the decision. The Disciplinary Committee shall have the power to impose the penalties set out in Article 40.1.

20. THE APPEALS COMMITTEE

Article XX

20.1 The Appeals Committee shall consist of a Chairman and two (2) other persons, none of whom shall be a person of the Disciplinary Committee. The Secretariat will provide the necessary secretarial assistance to the Committee.

20.2 In hearing appeals properly lodged against decisions of the Disciplinary Committee or other such Committees as are appointed by the General Council and

Full Associate members, the Committee shall follow the procedures contained in special regulations drawn up by the Executive Committee.

20.3 Decisions of the Appeals Committee and the procedure to be followed shall be contained in special regulations drawn up by the Executive Committee.

21. THE SPORTS MEDICINE COMMITTEE

Article XXI

21.1 The Sports Medicine Committee shall consist of a Chairman, a Deputy Chairman and the number of persons deemed necessary by the Executive Committee. Doctors of Medicine, Physiotherapists and Trainers should be included among the members of the Committee.

21.2 The duties of the Sports Medicine Committees shall be:

- a. to act as an advisory board to the Executive Committee on every aspect of medicine, physiology and hygiene;
- b. to organize seminars/workshops for all groups involved in the sport;
- c. to develop and use scientific experience in the field of physiology, medical control, training theories, psychology and hygiene;
- d. to draw up a guide for footballers to improve their athletic ability, physical fitness and performance capacity;
- e. to draw up a medical guide for use by coaches, players and referees;
- f. to prepare memoranda on diet and nourishment for footballers giving appropriate recommendations;
- g. to prepare memoranda for trainers and coaches in the physical preparation of footballers;
- h. to prepare memoranda on general aspects of sports hygiene and in particular the effects of certain substances in the body (alcohol, nicotine, medicants, doping, etc);
- i. to issue instructions regarding medical facilities to be made available at national matches and tournaments;
- j. to investigate types of injuries suffered during football matches and to issue recommendations for improved prevention or treatment of such injuries;
- k. to be aware of the Regulations on doping control drawn up by FIFA and to make checks to ensure that they are being observed.

22. THE REFEREES' COMMITTEE

Article XXII

22.1 The Referees Committee shall consist of a Chairman and ten (10) other persons appointed by the General Council. Five (5) of those members shall be appointed on the advice of the Trinidad & Tobago Football Referees' Association (T&TFRA).

22.2 The duties of the Referees Committee shall be:

- a. to make decisions and useful explanations regarding the application and interpretation of the Laws of the Game.
- b. to compile a list of Referees and Assistant Referees qualified to supervise International matches from among the nominations submitted by the T&TFRA:
- c. to establish as far as possible uniformity in methods of refereeing and implementation of the Laws of the Game;
- d. to organize courses for Referees and Assistant Referees and for those with responsibility for the education and the preparation of Referees and Assistant Referees;
- e. to draw up evaluation standards for Referees to ensure that there is uniformity in the education and the preparation of Referees;
- f. to appoint on the advice of the T&TFRA, the Referees and Assistant Referees for matches organised by the Association or for any other matches or tournaments, whenever requested to do so;
- g. to establish a group of lecturers who, from time to time and according to the exigencies will take part in courses and conferences organised by the Referees Committee;
- h. to prepare and publish memoranda and to produce books, booklets, films, and other visual aids;
- i. to ensure that each Full Member has a properly constituted Referees' Committee and to ensure that these Committees function satisfactorily; and
- j. generally to do all things to promote a harmonious relationship between the Federation, its members and the T&TFRA.

23. THE TECHNICAL AND DEVELOPMENT COMMITTEE
Article XXIII

23.1 The Technical and Development Committee shall consist of a Chairman, Deputy Chairman and the number of persons that may be deemed necessary by the Executive Committee.

23.2 The duties of the Technical and Development Committee shall be:

- a. to advance the training methods of football teams;
- b. to take all possible measures to improve the qualification of coaches;
- c. to take all possible measures to promote familiarization with the experience in teaching football;
- d. to organize national courses and conferences for instructors, trainers, coaches and administrators;
- e. to compile material on teaching and coaching techniques for footballers, trainers, coaches and referees;

- f. to deal with all matters concerning the construction of installations and the availability of equipment to teach football;
- g. to be responsible for editing the technical section of official publications of the Federation;
- h. to recommend coaches, instructors or trainers to members and for national duty;
- i. to examine any problems regarding national football pitches;
- j. to approve a list of qualified trainers and coaches in the Federation;
and
- k. to do such technical and/or development matters which might be referred to it from time to time.

24. THE COMPETITIONS AND TOURNAMENTS COMMITTEE

Article XXIV

24.1 The Committee shall consist of the President and General Secretary of the Federation or their nominees together with the General Secretary of each Full Member or his/her nominee and such other persons or groups as may be deemed necessary by the Executive Committee.

24.2 The duties of the Competitions and Tournaments Committee shall be:

- a. to be responsible for the organization of all competitions and tournaments of the Federation in accordance with the Regulations governing each competition or tournament;
- b. to propose to the Executive Committee amendments which it considers should be made to the Regulations of the Federation's competitions and/or tournaments; and
- c. to be responsible for the production and publication of an official report on each tournament or competition of the Federation.

24.3 The Federation shall, in its own right, conduct or sanction each year such competitions as it may deem practicable. These competitions are for the participation of the Associations, their affiliates and their members only and shall be played under such rules and regulations as may be deemed expedient, keeping always the essence of the rules and regulations set down by the FIFA for the conduct of Federation Football.

24.4 The Executive Committee is empowered to determine the form and structure of all competitions of the Federation.

25. THE FINANCE COMMITTEE

Article XXV

25.1 The Finance Committee shall consist of a Chairman, a Deputy Chairman, the General Secretary and the number of persons as may be deemed necessary by the General Council.

25.2 The duties of the Finance Committee shall be:

- a. to control the financial administration of the Federation;
- b. to prepare the budget for the Executive Committee and to examine those of the various standing and ad hoc committees and to submit them for approval to the Executive Committee; and
- c. to supervise the financial accounts of the committees and to authorize the General Secretary to make payment after verification.

26. THE SELECTION COMMITTEE
Article XXVI

26.1 The Selection Committee shall consist of a Chairman, a Deputy Chairman and the number of persons that may be deemed necessary by the Executive Committee.

26.2 The duties of the Selection Committee shall be:

- a. the selection of national squads (senior and age group) for training;
- b. to organize and supervise screening programmes; and
- c. to recommend after consultation with the respective coach(es), player(s) to join the national squad(s)

27. THE PUBLIC RELATIONS COMMITTEE
Article XXVII

27.1 The Public Relations Committee shall comprise the President, the General Secretary or their nominees and one (1) other person.

27.2 The duties of the Public Relations Committee shall be:

- a. to advise the Executive Committee on matters involving public relations;
- b. to develop proposals regarding the Federation's publications and if need be assist in their conception and preparation;
- c. to prepare and to carry out the accreditation procedure for media representatives and to supervise the organization of the media at tournaments.

28. THE YOUTH COMMITTEE
Article XXVIII

28.1 The Youth Committee shall comprise a Chairman and the number of persons that may be deemed necessary by the Executive Committee.

28.2 The duties of the Youth Committee shall be:

- a. to co-ordinate youth competitions at national levels with the National Youth Associations;
- b. to plan for FIFA's World Youth Competitions in conjunction with the National Youth Association;
- c. to submit to the Executive proposals for amendments it considers should be made to the Rules and Regulations of Youth Competitions; and

- d. to collate reports of each youth competition organized under the aegis of the Federation.

29. THE COMMITTEE FOR WOMEN'S FOOTBALL

Article XXIX

29.1 The Committee for Women's Football shall comprise a Chairman, a Deputy Chairman, and the number of persons that may be deemed necessary by the Executive Committee.

29.2 The duties of the Committee for Women's Football shall be:

- a. to co-ordinate women's football at national level with the Trinidad & Tobago Women's Football Association (T&TWFA);
- b. to propose to the Executive Committee, in consultation with the T&TWFA, any measures deemed necessary to promote the development of women's football;
- c. to liaise with the T&TWFA in the organization of women's football at national level, from time to time;
- d. to collate reports of each women's competition organized under the aegis of the Federation.

30. THE PLAYERS' STATUS COMMITTEE

Article XXX

30.1 The Players' Status Committee shall consist of a Chairman, a Deputy Chairman and three (3) other persons.

30.2 Coaches are classified as Players as far as the Constitution is concerned.

30.3 The duties of the Players' Committee shall be:

- a. to examine general problems regarding registration and status of players;
- b. to advise the Executive Committee on the interpretation of the Regulations regarding the eligibility, status or transfer of players;
- c. to ensure that the Regulations drawn up by FIFA regarding the status of players are observed;
- d. to decide on the status of players for different competitions organized at local and international levels and to ensure that the conditions set out for participation in these competitions are met by all players involved;
- e. to investigate and decide upon disputed transfers submitted to the Federation;
- f. an appeal may be lodged with and determined by the Executive Committee against any decision taken by the Players' Status Committee.

31. SAFETY COMMITTEE

Article XXXI

31.1 The Safety Committee shall consist of a Chairman, a Deputy Chairman and a number of persons that may be deemed necessary by the Executive Committee. 22

The duties of the Safety Committee shall be:

- a. to implement the safety guidelines laid down by FIFA and those drawn up by the Football Confederation (CONCACAF) and the Trinidad and Tobago Football Federation;
- b. to advise the Executive Committee on matters involving safety.

32. REGISTRATION OF PLAYERS

Article XXXII

32.1 Players shall be registered with the Federation through its Full Members.

32.2 Players may be registered as Amateur or Non-Amateur. The terms amateur and non-amateur shall have the same application as that given by FIFA from time to time.

32.3 The duration of the registration of a player, coach, or official is from January 01st in one year to December 31st of the following year or to such date (s) when he ceases to be a member of the club with which he is registered.

32.4 The Executive Committee shall have the power to cancel the registration of a player at anytime upon application of the player or of his club.

32.5 The signing of a second registration form before the Executive Committee declares the current registration invalid is an offence.

32.6 A player registered with the Federation shall play only for the club with which he is registered.

32.7 Nationals of Trinidad & Tobago registered as players are eligible to represent national teams of the Federation at international competitions or matches.

32.8 No player who is under the age of sixteen (16) years and who remains on the roll of a recognized school shall enter into a contract of employment with a club in membership with an affiliate of the Federation but he may be registered as an Associate Schoolboy Player.

32.9 All players registered with the Federation who may have contracts of employment or letters of employment between the player and a club shall ensure that the contract specifies that all emoluments due to the player shall be paid to the individual concerned and not to any agency or company acting on behalf of the player. The player shall be directly under the disciplinary control of the club and the Federation. No payment in respect of transfer or registration shall be made to an agent.

33. AMATEUR PLAYERS

Article XXXIII

33.1 A Club engaging an amateur player in any capacity for which he receives remuneration must report the fact to the Federation and satisfy the Federation that the player is not receiving payment or other consideration for his service.

33.2 Amateur players receiving any payment must give a written receipt for same stating particulars of expenses, and Club Secretaries must produce such receipts to the Federation at any time if required to do so.

33.3 An Amateur player may have paid for him, or have refunded to him:

- a. his actual expenses for travel, necessary maintenance and hotel charges;
- b. in special cases authorized by the Federation, expenses for equipment physical preparation and insurance against accidents during play and whilst travelling; and
- c. a sum equal to that amount which the player shall actually have lost in wages.

33.4 Extravagant and unnecessary expenses must not be paid by a club and every amateur player must give the Secretary of his club a detailed statement of expenses incurred, with a receipt for the sum to be paid to him. It is the duty of the Club's Secretary to ask for such statement and receipt and to keep same for production at any time, if required.

33.5 No payment or gift of any kind, beyond that permitted by Section 30.3, shall be made to an amateur player or on behalf of a Club. Any payment or gift made in breach of this rule shall automatically involve the player in loss of his amateur status and render both him and his club liable to punishment. Such breach shall be treated as misconduct under these rules.

34. NON-AMATEUR PLAYERS

Article XXXIV

34.1 Every non-amateur player shall be registered on a form to be supplied by the affiliate. Each form, after all particulars have been supplied, including the date of signature, must be signed by the non-amateur (his signature being attested to) and returned to the Secretary of the affiliate within five (5) days of such signature, accompanied by a copy of the agreement entered into between the Club and the Player;

34.2 In the event of an agreement between a Club and a Player containing an option to renew such agreement exercisable by the Club, the Club must, before the last day of the playing season in which the option is exercisable, notify the Federation as to whether or not the option is being exercised and if so, the period of renewal.

34.3 A non-amateur player who has been registered as such with an affiliate shall not be allowed to play until this rule has been complied with and the club registering the player shall have received an official form from the Federation.

35. TRANSFER OF PLAYERS

Article XXXV

35.1 An amateur or non-amateur player who is registered with a club in membership with an affiliate of the Federation can qualify to be registered for a club of another affiliate or Association once the latter has received a Transfer Certificate issued by the Federation. A player may be transferred anytime during the course of a season but no later than 3:00 pm on September 01 of any calendar year provided he has fulfilled all his contractual commitments to the club from which he is being transferred.

35.2 The Federation may refuse to issue the Transfer Certificate if:

- a. the player who wishes to be transferred has not fulfilled his contractual commitment to the club he is leaving;

- b. the new club with which the player wishes to be registered refuses to include a clause permitting the release of the player whenever called upon by the Federation to play for the national team (senior or age group); and
- c. a disagreement exists on the transfer of the player between the club the player wishes to join in the other affiliate and the club the player wishes to leave of the affiliate.

35.3 No registered player shall be allowed to transfer from one affiliate to another, or from the Federation to another National Association, without the specific permission of the Executive Committee of the Federation or a Committee appointed by it. Such permission shall be in the form of a Transfer Certificate, issued by the Federation and no other association or affiliate may register a player for one of its clubs before being in possession of the Transfer Certificate. It is the obligation of the player and the club to which he is being transferred to ensure that his transfer documents are in order.

35.4 Where the registered player wishes to change his club from one affiliate to another, he must apply to the affiliate in writing for permission to do so. Such application, must be sent through the Secretary of the club with which he is registered, or was last registered, who shall advise the Federation of the player's financial and other status in the club and whether all commitments of a financial nature, including transfer fees in the case of non-amateur players, have been settled. Should the Secretary of the club fail to advise the Federation within seven (7) days of receipt of the application, the Federation shall be free to process the transfer.

35.5 Where a registered player receives a professional contract for which his last club receives a transfer fee, the Federation shall be entitled to twenty percent (20%) of the said fee, which fee must be paid within seven (7) days of its receipt by the old club.

35.6 Where the Constitution is silent on the transfer of players the regulations of FIFA shall apply.

36. PENALTY FOR PLAYING UNREGISTERED PLAYERS

Article XXXVI

36.1 A member shall incur such penalty as the Executive Committee may decide if it permits the playing of an unregistered player or the use of a coach not registered with such member, at any time, or of a player who has previously registered and played for another club in the same season and has not obtained permission as in Article 34.4.

36.2 All players who wish to play competitive football may, at the discretion of the Executive Committee appointed for the purpose, be registered at any time on or before September 01 in any calendar year thereafter, provided however, that no player will be eligible to play in any game until the expiration of two days after his registration. Similar provisions apply for managerial and technical staff.

37. RESTRICTION

Article XXXVII

37.1 The playing of matches arranged by Affiliates or Match Agents for the purpose of profit is permitted:

- a. Should an affiliate, other than its normal competition, organise any match where revenue is collected, the Federation shall be entitled to impose such terms and conditions, which it deems expedient;
- b. A registered Match Agent may also organise a match or competition with a member of the Federation subject to the approval of the Football Federation.

37.2 Any player selected on a national squad with a view of undergoing a period of training for selection to play in a match either within or without this country and arranged by and under direct or indirect control of this Federation who without good and sufficient cause refuses to comply with the request of the Executive Committee and/or Technical Staff may be adjudged by the Executive Committee to have been guilty of misconduct and shall be dealt with as the Executive Committee may determine.

38. RESPONSIBILITY OF AFFILIATES, COMMITTEES AND CLUBS

Article XXXVIII

38.1 Every affiliate and/or club shall be responsible to the Council for the actions of its players, officials and spectators, and members are required to take all reasonable precaution necessary to prevent assaults on players and officials during or at the conclusion of matches. Clubs shall also be held responsible for any misconduct or ungentlemanly conduct of their coaches and other staff.

38.2 An affiliate or club shall be guilty of misconduct if it fails to satisfy the General Council or a Committee appointed by it that it has taken all reasonable precautions to prevent disorderly behaviour of any kind or the threatening and/or assaulting of officials and players before, during and after matches. Affiliates are also required to prevent betting and the use of objectionable language.

39. OBSERVANCE OF RULES

Article XXXIX

39.1 Players, officials, coaches and spectators are allowed to participate in Federation Football only on condition that they observe the Rules, Regulations, and Bye-Laws of the Federation, and every member is required to observe and enforce such Rules, Regulations, and Bye-Laws and may remove such persons from any ground and use such force as may be necessary for the purpose of effecting such removal.

40. PENALTIES

Article XL

40.1 The disciplinary measures of the Federation which may be enforced are:

- a. to caution
- b. to censure
- c. to fine
- d. to suspend from all or any football activity
- e. to suspend a player, coach, or other official, or expel from Membership of the Federation

40.2 These disciplinary measures may be imposed on any member, coach, official, club, player or person who has violated the Rules, Regulations, Bye-Laws or Standing Orders of the Federation; failed in their duties to the Federation, or in the opinion of the General Council, the Disciplinary Committee or the Executive Committee is guilty of misconduct. The General Council or a Sub-Committee appointed by it shall have authority to impose fines not exceeding five thousand dollars (5,000.00).

41. PROTESTS

Article XLI

41.1 A protest is an objection taken on the field of play and referred to the referee at the time by the manager, coach or captain of a team, to some measure which is considered to be contrary to established Laws, Rules and Regulations and which the member is forced to submit to involuntarily. A note to the effect should be made on the match card by the Referee.

41.2 All protests must be lodged in writing with the General Secretary or the Secretary of the affiliate where the match is played within forty eight (48) hours of the incident and must be accompanied by a fee of one hundred dollars (\$100.00) which fee shall be returned in the event the protest is upheld. Protests shall be dealt with by affiliates or the Disciplinary Committee and appeals arising therefrom shall be dealt with as approved by the Football Federation.

42. APPEALS

Article XLII

42.1 Appeals against the decisions of the Executive Committee and any other committee appointed by it and affiliated organizations may be made to the Federation. The decision of the Executive Committee or any Committee appointed by it or an affiliated organization is not suspended pending the hearing of an appeal.

42.2 Every appeal under this Article must be made within two (2) days of the relevant decision and be accompanied by a deposit of five hundred dollars (\$500.00), and shall not be withdrawn except by leave of the General Council.

42.3 After hearing an appeal, the decision of the Disciplinary Committee or an affiliated organization, may be upheld or reversed and the Committee hearing the appeal shall determine who must bear the expenses of the appeal. The decision of the Appeals Committee shall be binding on the parties concerned.

43. DISPUTES

Article XLIII

43.1 Affiliates, clubs or club members shall not be permitted to refer disputes with the Federation, members and club members to a court of law and they shall agree to submit each one of such disputes to an arbitration tribunal appointed as referred to at 43.2 of these Rules.

43.2 All differences of whatsoever nature, arising out of, or in connection with the Constitution or any Rules, Regulations or Bye-Laws made by, or any act, omission, or decision of the Federation or any of its officers, trustees, committees, coaches, or members and any other person associated with members, not otherwise settled in accordance with the provisions of this Constitution, shall be referred to the decision of an arbitrator to be appointed in writing by the parties in difference, or two (2) arbitrators, one to be appointed in writing by each of the parties, or in case the arbitrators do not agree, then to the decision of an Umpire appointed by the arbitrators, immediately after they are themselves appointed and before entering upon the difference. The umpire shall sit with the arbitrators and preside at their meetings.

43.3 A fee of one thousand dollars (\$1000.00) shall be deposited with the General Secretary for any such matter by the party or each of the parties requesting same, within fourteen (14) days after the decision to appeal.

43.4 The making of an award shall be a condition precedent to any right of action whether seeking a declaration, injunction or any other order or determination against or liability of the Federation.

43.5 All members agree that where the rules of the Federation are exhausted and dissatisfaction still obtains, the matter in dispute, on the payment of a fee of five thousand dollars (\$5,000.00), shall be referred to the Trinidad and Tobago Olympic Committee (T&TOC) for adjudication. Any costs incurred in the adjudication of the matter shall be the responsibility of the appellant. There shall be no appeal against the decision of the T &TOC.

44. LOSS OF MEMBERSHIP

Article XLIV

44.1 A member may forfeit its membership with the Federation:

- a. for non-payment of dues, subscriptions and other debts;
- b. for infringement of the Constitution, Rules, Regulations, Bye-Laws and Standing Orders of the Federation;
- c. by ceasing to fulfill the obligations of membership;
- d. where in the opinion of the General Council the behaviour of an affiliate and/or its members has not been in the best interest of the Federation and Federation Football and that it is in such best interest to terminate the member's membership;
- e. for not playing in competitions during the season without giving a reason or reasons satisfactory to the General Council.

44.2 The expulsion of a member for any of the above reasons must be by decree from the General Council. In the case of Clause a, expulsion for non-payment of dues and subscriptions shall be automatic, unless the General Council in its discretion, extends the date for payment. In respect of the non-payment of other debts the resolution shall require a simple majority of those members present and entitled to vote. But for Clauses b, d & e the resolution must receive the approval of two-thirds of the members present and voting.

45. SUBMISSION OF RECORDS, DOCUMENTS, ETC

Article XLV

45.1 At the hearing of any matter, the General Council, the Disciplinary Committee, the Executive Committee, or an Appeals Committee shall have power to call upon any member, official or player to produce any books, letters, documents or other evidence it considers necessary to assist in its deliberations.

46. INDEMNITY

Article XLVI

46.1 Should an Officer or Committee Member of the Federation be sued or charged in a court of law or incur cost, expenses or other liabilities as a result of such suit or charge for an action authorised by the Federation, the officer or member is entitled to be indemnified by the Federation, provided such officer/member was considered to be acting reasonably in carrying out his/her functions.

47. TELEVISION AND RADIO TRANSMISSIONS

Article XLVII

47.1 The Trinidad & Tobago Football Federation and its members own the exclusive rights to the broadcasts and transmissions of matches coming under their jurisdiction via any audio-visual and sound broadcasting media whatsoever, whether live, deferred or excerpts.

47.2 The Executive Committee of the Federation shall decide on the use of the rights in accordance with the existing Statutes and Regulations of FIFA.

47.3 The procedure for authorising the transmission shall be the procedure issued by the TTFF.

48. AMENDMENTS

Article XLVIII

48.1 The Annual General Meeting or any Extra-ordinary General Meeting summoned for that purpose shall have power to amend any of the Rules of the Federation provided always not less than two thirds of those present and voting support such amendment. Notice of proposed amendments shall be given as provided for under Article 10.9 and 10.11.

49. MATTERS NOT PROVIDED FOR

Article XLIX

49.1 All matters whether of procedure, line of appeal or otherwise whatsoever not provided for under these Rules, shall be dealt with and settled by or in the manner and by the persons appointed by the General Council. When the Council settles a matter, such decision shall be final and binding as to facts and shall be challengeable in a court of law as to questions of law only subject to Article 42 hereof.

50. PRIVILEGE

Article L

50.1 The discussions, statements of members, evidence of witnesses and other matters within and before the General Council and Committees shall be deemed privileged and confidential and the Council shall have the power to censure or suspend any member proven guilty of a breach of this Rule.

51. BYE-LAWS AND REGULATIONS

Article LI

51.1 The General Council shall have the power to make such Bye-Laws and Regulations deemed necessary to provide for matters arising from, or to implement these Rules provided that, any such Bye-Laws or Regulations do not alter, supersede or conflict with these Rules. Members, officers and other persons on the General Council of the Federation shall be deemed to have knowledge of and be bound by the said Bye-Laws and Regulations if the same shall have been circulated in Minutes of the General Council, the production of which shall constitute at all times undisputed proof of the validity of such Bye-Laws or Regulations.

52. INTERPRETATION OF RULES AND REGULATIONS

Article LII

52.1 The General Council of the Federation is the sole authority for the interpretation of these Rules and of the Bye-Laws and Regulations made hereunder, and the decision of the General Council upon any matter affecting the Federation shall be final and binding.

52.2 In the event of a question arising on a point on which these Rules and Regulations are silent, the matter shall be decided by the General Council in its absolute discretion.

53. DISSOLUTION

Article LIII

53.1 In the event that the Federation is dissolved, its funds shall not be distributed but shall be utilized for the purchase of Trinidad and Tobago Bonds in the names of three (3) Trustees to be appointed for the purpose by the General Council until such time as the Federation is re-established. In the event that the Federation is not re-established within five (5) years, the Bonds are to be donated and/or assigned to a sporting organization or other charitable and/or educational bodies in accordance with the determination of the Trustees.

54. TENURE OF OFFICE

Article LIV

54.1 A person shall retain his membership or shall hold office as the case may be until the date appointed for a General Election, save when such office becomes vacant as provided for under these Rules.

54.2 A Committee Member or the holder of any office to which election or appointment is made shall automatically vacate his seat or office on ceasing to enjoy the confidence of, or not being suspended or expelled by the Federation.

54.3 Such person upon suspension or expulsion, shall immediately surrender all books, papers, documents and other effects of the Federation entrusted to his/her office.

Adopted: 1994
Amended: 1996 April 26
1997, April 06
1997, November 27
1998 September 13
2001 November 24

Appendix A

Rules Of Procedure

Article 1

The TTFF Disciplinary Committee shall consist of a Chairman, Deputy Chairman and not more than three (3) members, all of whom shall be appointed by the Executive Committee.

Article 2

The Committee is valid with a quorum of at least three (3) members, one of whom shall be the Chairman or Deputy Chairman. In exceptional cases, the Chairman may, however, designate a member as his substitute, thus assigning his powers to him.

Article 3

The Committee shall be convened by the TTFF general secretariat

Article 4

Meetings shall be conducted by the Chairman or, in his absence, by the Deputy Chairman. The Chairman may, if necessary, designate a substitute.

Article 5

The Committee shall take its decisions by a simple majority of votes of the members present. No member may abstain from voting. If an equal number of votes is recorded, the Chairman shall have the casting vote.

Article 6

When taking a decision the Committee shall refer to the report made by the referee and assistant referee or other persons or affiliates and if deemed necessary, to any other existing evidence (the reports of the match commissioner and/or referee inspector, other witnesses television and video recordings etc.)

Article 7

If it deems necessary, the Committee may decide to grant a hearing to the parties involved. No party may be represented or accompanied by a legal counsel.

The Committee may also decide to grant a hearing to the referee, assistant referee, match commissioner, referee inspector or other witness.

Article 8

The Committee shall take its decision in accordance with the list of disciplinary measures outlined in the Constitution.

In very serious cases, once the decision has been taken, the Committee shall forward the file to the Executive Committee so that it may take any further action deems appropriate.

Article 9

Any decisions taken by the Committee shall be notified in writing to the parties concerned by the General Secretary. If the parties are present, they may be informed of the decision orally but it shall be confirmed in writing without delay.

Article 10

Decisions taken by the Committee shall, except in special cases, be made public.

These regulations shall come into force on 13th September 1998.

Signed by: Oliver Camps (President)

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